

**Steering Committee Meeting Minutes
July 19, 2023**

Minutes- 8-8-23

Attending: Sarah, Betsy, Gary, Liesel, Jean A., Kelli, Nanette

Absent: Barb

Meeting called to order at the Northwoods Café at 4:02PM.

Agenda: Nanette motioned to approved, Liesel seconded. All said Aye.

Minutes: Reviewed. Liesel motioned to approve; Jean A. seconded. All said Aye.

Treasurer's Report: Sarah answered questions. There was a delay in Q give; application. Application re-submitted.

Minister's Report: Kelli gave report on Dwayne's condition informing us that he is on kidney dialysis in Amery but is home from the hospital. He is on the list for a kidney donor.

Kelli is busy at FUS filling in for the minister who is on sabbatical.

Jim Price has moved to Chisago to an Assisted Living Facility.

Member Services: Liesel had a quick meeting with Sue. They will create a form for folks who attend our events to complete, then follow up with them via email. They are reviewing the Cloud Membership site to clean up names of those who no longer attend SCUUF. Those names will be deleted.

Main Street Voices: A Friends of Main Street Voices group has been established. Gary has already donated. Donations of all amounts accepted, but the base level suggestion is \$50.00.

A logo has been selected for signage and promotions and Carolyn is getting estimates from The Sun for printing the banner and all other materials.

By-law Changes: Sarah read changes. (See attachment) Changes have to be announced thirty days ahead of the Annual Meeting. They will go out in the next Newsletter and via email to members.

Text Tree: Jean still working on a format.

Social Action: Suggestions for this team are multi-county fundraiser to build housing for the unsheltered. CHUM is one organization working in Duluth. John Cole-Aline (?) is another in Minneapolis. We will research shelter(s) in Polk County.

Next Meeting: August 23rd, Wednesday at 10:00AM at 3 Arrows, in SCF.

Meeting adjourned at 4:50PM. Some going on to Harmony Park.
By-law changes attachment 8-8-23

Suggested changes to the SCUUF Bylaws

Your Steering Committee's suggested changes provide for proposing a budget based on anticipated income, rather than proposing a budget before income is known. These changes to the bylaws will be voted on at the annual meeting on September 24th at 4:00 pm. We need a quorum, so please plan to join us at the Taylors Falls Community Center. Back by popular demand, Dann Adair and Marissa Dodge will perform for a half hour before we start our meeting. A potluck will follow the meeting.

Note: the sentences in italics will replace the ~~strike-through~~ sentences if this bylaw change is approved.

IV. CONGREGATIONAL MEETINGS

A. Annual Meeting. The Annual Meeting of the congregation shall be held each year no less than three (3) months before the start of the following fiscal year. At this meeting, the members of the Steering Committee, any Officers and any committees required to be elected shall be elected for the following Church Year, ~~a budget for the ensuing fiscal year shall be presented by the Steering Committee for discussion, changed if necessary and adopted by the Congregation,~~ *a pledge drive shall be initiated with drafting of a budget to follow the pledge drive, and any other appropriate business transacted. Such appropriate business may include pre-approval of the budget to be drafted after the pledge drive, or the Congregation may vote to hold a special congregational meeting for budget approval.* The time, place, and agenda of the Annual Meeting shall be as designated by the Steering Committee, and all such information shall be published in writing and made available to the Church Membership in such manner and through such procedure as shall be recommended by the Steering Committee.

-and-

b. Responsibilities of the Steering Committee.

The Steering Committee, subject to the prime authority of the congregation, is the principal policy forming and administrative body of the Fellowship. The Steering Committee has full authority and responsibility, except as limited by these bylaws, to act on the business and programs of the Fellowship. The Steering Committee shall administer and manage the business of the Fellowship. At each annual congregational meeting, the Steering Committee shall ~~submit an operating budget for the coming fiscal year~~ *initiate a pledge drive in order to identify anticipated income for the next fiscal year. Upon completion of the pledge drive, and within the month before the start of the next fiscal year, the Steering Committee will draft an operating budget for the coming fiscal year. The budget may be pre-approved by members during the annual meeting, or the Steering Committee will submit the proposed budget for a vote by members.* The budgeted expenses may not exceed the anticipated income.

